ACE Online

Today’s Session: ACE Online Reports

Getting Ready: You will need a valid HawkID and password

Follow up:
If you have questions regarding this instructional technology, please contact the ITS Help Desk at its-helpdesk@uiowa.edu.

For future events and trainings, please refer to https://teach.its.uiowa.edu/events/upcoming.

We will be exploring the various reports available through the ACE Online program.

PART ONE – Accessing the ACE Online Program

Points of access
You can access the ACE Online Program via ICON and myui.

Access via ICON
1. Open a new browser: Chrome or Firefox.
2. Go to https://icon.uiowa.edu.
3. Click HawkID Login.
4. Enter your HawkID and Password.

5. Click Log In.

6. Click Student Tools.

7. Click Course Evaluations (ACE).
8. Enter your HawkID and Password.

9. Click **Log In**.
Access via MyUI

1. Open a new browser: Chrome or Firefox.
2. Go to https://myui.uiowa.edu.
3. Click Course Evaluations.
4. Enter your HawkID and Password.
5. Click **Log In**.
PART TWO – Standard Reports

Accessing your reports

1. Upon logging into the ACE Online program you will see the My Courses page.

   ![My Courses Page](image)

   a. If you are also a student you will need to select My Courses from the drop down menu.

   ![My Courses Menu](image)
Choosing which report to view

1. The reports available can be viewed within the browser or downloaded as .pdf’s or Excel files.

   a. To view the reports within the browser click **View link** beneath the report you wish to view.

   b. To download a specific report as a .pdf click the **.pdf icon** beneath the report you wish to download.

   c. To download the Excel version of the Course Report click the **Excel icon** beneath the report title.
Course Report

1. The Course Report shows you all of the statistical information for all quantitative questions within the evaluation.
   a. Category statistics are shown at the top of the report.
b. Moving down the page, each category is then broken down by question.
2. You can change how the data is displayed by selecting a different display option from the menu in the upper right hand corner of each category.
3. You can switch between reports by using the drop down menu in the upper right hand corner.

4. You can also download .pdf and Excel (if applicable) versions of each report from the upper right hand corner.
Comments Report

1. The Comments Report shows you all of the qualitative responses for all qualitative questions within the evaluation.
Individual Responses Report

1. The Individual Responses Report shows you each student's completed evaluation.

2. You can navigate between student responses by using the navigational arrows at the top of each evaluation.
1. The Instructor Report shows you both statistical data and qualitative data for your completed evaluation.

### Instructor's Questions

<table>
<thead>
<tr>
<th>Question</th>
<th>Number of Responses</th>
<th>Response Rate</th>
<th>Course Mean</th>
<th>Department Mean</th>
<th>University Mean</th>
<th>Course Median</th>
<th>Department Median</th>
</tr>
</thead>
<tbody>
<tr>
<td>This course benefited from using the TILE classroom</td>
<td>12</td>
<td>100%</td>
<td>5.25</td>
<td>5.25</td>
<td>5.25</td>
<td>5.30</td>
<td></td>
</tr>
<tr>
<td>This course benefited from using the new textbook</td>
<td>12</td>
<td>100%</td>
<td>5.17</td>
<td>5.17</td>
<td>5.17</td>
<td>5.30</td>
<td></td>
</tr>
</tbody>
</table>

### Instructor's Questions (21 comments)

1. The pillars in the room were always in the way of seeing the other groups’ screens.
2. TILE is ok.
3. The room helped me grasp the concept of the course.
4. ok, yep I like it
5. :)
6. The discussions led to intriguing unusual questions that students may have been afraid to ask, had been traditional lecture style class
7. It's very beneficial.
8. Increase space size
9. The TILE classroom didn't meet my expectations.
10. I moderately agree with everything.
11. The TILE classroom was an excellent environment for learning.
PART THREE – WebOptics Reporting

WebOptics

- Includes ALL Likert scale questions in calculations.
- Only viewable by instructors.
- Should only be used as a reference.

WebOptics Reporting - Summary

1. From the My Courses page, click the WebOptics tab.

2. Select the Summary option.
3. You will see the chart below:

![Course Evaluation Chart]

- **Reading the chart:**
  - Each bar represents a course.
  - The red line represents the departments overall mean for a semester.
  - The blue line represents the instructors overall mean for a semester.

**WebOptics Reporting - Question**

1. Form the My Courses page, click the **WebOptics** tab.

![My Courses WebOptics Tab]

2. Select the **Question** option.
3. The first chart will show you questions ranked from highest mean to lowest mean.

![Overall Question Ranking](chart1.png)

4. This chart will show far above or below your department's mean you score.

![Overall Question Ranking](chart2.png)

   a. The dashed line represents the overall department mean.

5. The next chart is a line graph representation of the same data.

![Question Difference - This course requires an appropriate amount of work for the credit earned.](chart3.png)
6. The last chart is a representation of the data as a heat map.
Individuals with disabilities are encouraged to attend all University of Iowa-sponsored events. If you are a person with a disability who requires a reasonable accommodation in order to participate in this program, please contact the Office of Teaching, Learning & Technology in advance at 319-384-4357.

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