Using ICON to Deliver a Well-Structured Course

Preparing for Success
Summer 2020

Office of Teaching, Learning, and Technology - Academic Technologies
Office of Distance and Online Education
Tips For This Training

→ This training is being recorded.
→ Please mute yourself when not talking.
→ Use the chat any time.
→ Need more help? Contact the ITS Help Desk.
Training Agenda

- Part 1: Technology Overview: ICON Homepage & Modules
- Part 2: Demonstration
- Part 3: Questions
Training Objectives

At the end of this session, the participants will be able to

1. Set a Homepage that will welcome students to the ICON Site
2. Tailor the Course Navigation Menu to essential options
3. Create Modules to hold and deliver course content
Part 1

Technology Overview: ICON Homepage & Modules
Keep Teaching Template Site

https://icon.uiowa.edu/selfRegistration/course/151620

- This site is offered as a starting point for any instructor at Iowa
- Can download the .imcc file and import into any ICON site
- Many resources to discover!
Course Homepages

- Focus on introducing yourself and the course and providing clear steps for how students should move forward.
Module Structure

- Build ICON course sites with a logical, consistent layout to help provide a clear learning path for students.
Module Overview Pages

→ Use a Module Overview to give students clear expectations for the week/unit

This Week

State the learning objectives for the week.

Example:

At the end of this week you will be able to:

○ Identify the elements of ICON for a course

MONDAY-WEDNESDAY

Play Watch the instructor welcome video

Watch Lecture 1

Start Begin to read Title

WEDNESDAY

Post to the Week 1 Discussion: [Ice Breaker]

SUNDAY

View the Introduction to the XXX Assignment

Respond to peers on the Week 1 Discussion: [Ice Breaker]
Part 2

Demonstration
Setting your Course Home Page

https://community.canvaslms.com/docs/DOC-13012-4152724499

Selecting a Front Page gives you opportunity to:

• Welcome students to the course
• Provide important information
• Update as needed
Setting your Course Navigation

https://community.canvaslms.com/docs/DOC-12933-how-do-i-manage-course-navigation-links

→ Remove anything you aren’t using to reduce student confusion
Create clear Modules

https://community.canvaslms.com/docs/DOC-10735-what-are-modules
https://community.canvaslms.com/docs/DOC-26322-how-do-i-add-a-module

→ Begin with a “Getting Started” module
→ Create a Module for each week (or unit)
→ Pick a style that works for your course
Create informative Module Items

https://community.canvaslms.com/docs/DOC-26329-how-do-i-add-course-content-as-module-items

→ When creating assignments be sure to use the Due Date field

→ Use the description field to communicate outcomes and process of learning with the students.
Part 3

Questions
Need Help?

→ **Online help sessions** will be available for drop-in support for questions about pedagogy and technology.
  - Occur weekdays from 1 to 2 p.m.
  - [Join the waiting room to attend a help session.](#)

→ **Request a consultation**, with follow-up support as needed, to discuss course structure, communication strategies, course facilitation, and more.

→ Ask a SITA for Technical Assistance
  - [SITA@uiowa.edu](mailto:SITA@uiowa.edu)

→ **Contact the ITS Help Desk** for technical troubleshooting or technology issues/questions.
Further Resources

- Office of Distance and Online Education
  - https://distance.uiowa.edu/
- Office of Teaching Learning and Technology
  - https://teach.its.uiowa.edu/
- Resources for ICON
  - https://teach.uiowa.edu/icon
- ITS Help Desk
  - Email: its-helpdesk@uiowa.edu
  - Phone: (319)384-HELP(4357)
IOWA